



**AMMS PTA Board Meeting Minutes
Monday, August 9, 2021
2:00 p.m.**

Call to Order 2:06 pm

Attendees: Wendy Englehardt, Ryann Kennedy, Jennifer Matheson, Jennifer Morrow, Carol Muro, Zan Ouyang, Elyse Robleto, Jessica Stewart

Announcements: Co-Presidents, Jennifer Morrow & Wendy Englehardt-

- Thank you to everyone who assisted at sneak peek! Wendy shared that for next year, there should be more signage to let parents know about the PTA. International parents and students need more info on what the PTA does for the school so that they can understand the support that their donation helps to provide. The credit card swiper did not work very well possibly due to connectivity/data issues given that the internet was rather spotty. Also, clarification is needed on matching donations to share with families. Wendy can go in and add the PTA's EIN number to the receipt and a line about what amount of the donation is tax deductible at each donation level. She could also add the school's address and who to make checks payable to in order to facilitate matching donations.

- Carol has been in touch with Yetunde to ramp up spirit wear sales via the online store. Spirit wear will only be available for purchase until the last curriculum night. Shirts will be in school for distribution in early October.

Approval of Minutes: Minutes from the July 30 meeting were shared. Motion to approve the minutes made by Ryann Kennedy, seconded by Carol Muro. Unanimous approval.

Treasurer's Report: Soo Lee-Soo was unable to attend the meeting so a financial update was not shared. Jennifer Morrow shared that there has been \$20,000 in membership contributions collected in the first 10 days.

Officers' Report:

VP of Academic Enrichment: Zan Ouyang-Zan discussed the upcoming Reflections competition. The group decided that the deadline for students to submit their entries will be Oct. 8. That will allow enough time for judging and winning entries to be sent onto the North Fulton Council by their late October deadline.

VP of Finance: Open

VP of Student Support: Jennifer Matheson-nothing new to share at this time.

VP of Teacher Support: Carol Muro- The staff breakfast and lunch during preplanning was greatly appreciated by the school staff. Carol will work with Patti to arrange curriculum night meals for the teachers but no details have been decided yet. Carol has made a “favorites” form for staff to fill out. Jennifer Morrow will send that form to Patti and ask for the teachers to complete it. When the results have been compiled, Jennifer and Ryann will work to get it added to the PTA website.

VP of Administrative Support: Ryann Kennedy-Ryann has made a lot of progress on the PTA website! She still needs a better image of the front of the school and one more individual picture to add to the board members page.

VP of Communications: Elyse Robleto

Facebook, Twitter, Instagram, Membership Toolkit- Elyse is actively promoting the membership campaign and the PTA through our social media sites. She is doing a fabulous job with her postings and tweets! Board members are encouraged to link, like, and retweet to help widen our reach in the community. If board members have any pictures to share of the school or students, please send them to Elyse so she may post them.

New Business:

-The school store was open for the first day of school but with the set up of one way traffic flow coming into the school there were not many shoppers as the path does not go by the school store. Suzy and Jennifer discussed selling bundles of school supplies and possibly setting up an online store through membership toolkit. There was discussion surrounding ordering more sketch books for students enrolled in art but we currently have sufficient supply to get us through the first semester. There was also discussion about ordering lanyards with our logo to go with the masks that will have the logo on them as well.

-The budget is being worked on this month.

-Many parents have emailed or stopped by the PTA table at sneak peek to offer their help this year. Jennifer Morrow is emailing them back and letting them know about open positions.

-The PTA received an email from a parent asking if we offered birthday greetings on the outdoor LED sign. Some local elementary schools offer this but it is not something that is currently offered at AMMS. There was some discussion over what would be an appropriate price point and how much effort would be required on the part of school staff to keep up with the sign. The group decided that this idea would require more discussion in the future and consent of the administration before any action could be taken.

-Our next PTA board meeting will be Friday, September 3rd at 10am.

Meeting Adjourned: 3:02 pm

Important Dates:

8/31, 9/1 and 9/2 Curriculum Nights

9/3 PTA Board meeting 10am