



**AMMS PTA Board Meeting Minutes  
Friday, January 7, 2022  
10:00 a.m.**

**Call to Order** 10:03 am

**Attendees:** Wendy Englehardt, Ryann Kennedy, Tamara Liles, Trey Martin, Jennifer Matheson, Jennifer Morrow, Zan Ouyang, Jessica Stewart

**Announcements: Co-Presidents, Jennifer Morrow & Wendy Englehardt**

**Approval of Minutes:** Minutes from the Dec. 4 meeting were shared. Motion to approve the minutes made by Tamara Liles, seconded by Jessica Stewart. Unanimous approval.

**Treasurer's Report: Soo Lee-** Soo emailed the financial report out to the group. There was approximately \$500 in teacher stipend expenses paid out and the regular recycling/utility expenses occurred. The teacher's luncheon cost a total of \$1,350. The ending balance of our checking account as of 12.31.2021 was \$48,765.22. Jennifer, Wendy and Soo talked about opening a new savings account to hold the \$10,000 reserve separate. The PTA received a donation of \$21.62 from Amazon Smile. We also anticipate receiving a \$500 donation from Emory Johns Creek Hospital soon.

**Principal's Report: Trey Martin-**Mr. Martin expressed the staff's appreciation for the holiday lunch and gift cards they received in December. There has been a change to the FCS calendar and there will be no late start days in 2<sup>nd</sup> semester. Instead, there will be three early release days. The middle school will release students at 2:05pm on Jan. 24, Feb. 28 and March 21. This will allow all staff to participate in professional development those three days instead of only having a subset of the staff participate as was necessary with the late start days. While the semester has started off virtually, students will return to face to face instruction on Monday, Jan. 10 and masks will be required for all students and staff until Jan. 21. Mr. Martin also shared that the school entrance at the stop light has been revamped. Now, there are two lanes going into the school and only one lane exiting the school. This should help reduce traffic backup and allow the buses to get into the school faster.

**Officers' Report:**

**VP of Academic Enrichment: Zan Ouyang-** Zan shared that she has not heard anything more regarding Reflections winners at the council level.

**VP of Finance: Open**

**Business Sponsors-**The Crumbl spirit night was well attended and collected \$272.62 for the PTA. Carol suggested that a thank you be posted on social media after spirit nights occur to thank all those who showed up and supported the PTA. Jennifer will make sure that Elyse posts that. There will be a spirit week January 19-23 at the Jersey Mike's on Old Milton Pkwy. The restaurant is providing coupons for the PTA to distribute. For every coupon that is redeemed, \$2.00 will be donated to the PTA. Instead of sending home paper copies with each student, Mr. Martin suggested that the coupons be emailed out. Then families that want to use the coupons can print them out or have them scanned on their phones. The group also discussed the possibility of having board members present for an hour or so each night and handing out coupons to customers entering the restaurant. It would also allow us to take pictures to promote the event on social media. Jennifer will reach out to Jersey Mike's and see if that is ok.

**Spirit wear-**Mockups of the spring spirit wear were shared with the group. The mock ups were displayed on pink and purple shirts which the group expressed concern over as they feel that most students would not want t-shirts in those colors. Jennifer said she would verify with Carol that the shirts would have color options beyond pink and purple. The goal is to get the online store launched in the next week and let the store run for two weeks, keeping in mind that processing/shipping adds three weeks to the delivery time once the online store closes.

There was also discussion surrounding the use of the \$500 in kind donation from Booster. The PTA could use the funds to purchase more t-shirts that are then given away as PBIS rewards to students or prizes to teachers. Or we could order shirts to stock in the school store. Jennifer will find out exactly how many shirts could be purchased with the funds and that can help guide the group's decision.

**School Store-**Suzy has ordered lots of fun products for the school store and has been doing seasonal items and promotions that have been quite popular.

**VP of Student Support: Jennifer Matheson-**Still on a wait and see approach for spring semester socials. Tamara suggested that if the PTA is going to consider any offsite activity or bringing in a DJ that they look into booking dates now even if we have to cancel later so that there isn't a scramble later this spring to find a date/space. Activities that school based are the easiest to accommodate and do not need to have space reserved at this time.

**VP of Teacher Support: Carol Muro-**Mocha My Day has been scheduled for Friday, Feb. 18<sup>th</sup> from 8-10am for the staff to enjoy coffee/smoothies on their workday.

**VP of Administrative Support: Ryann Kennedy-** Will discuss any landscaping needs later this spring.

**VP of Communications: Elyse Robleto-** No updates at this time.

**Meeting Adjourned: 10:54 am**

**Important Dates:**

**1/17 MLK Jr Holiday-No School**

**1/24 Early Release Day**

**2/4 PTA Board Meeting 10am**